

Scope of Work

Tasks	Activities	Progress	Status
Task 1: Strategic Plan Dashboard	Complete Implementation Plan	TCG worked with the staff and board to revise the initial draft. The current draft is ready for ongoing use.	COMPLETED
	Create Dashboard	The progress monitoring dashboard is embedded in the implementation plan sheet.	COMPLETED
Task 2: Update and Support Committee Structure	Review Committee Structure	New structure is set. Charge is in place for each committee.	COMPLETED
	Committee Onboarding	Initial committee membership and chairs are set. TCG modified a selection tool to use to nominate additional members.	COMPLETED
	Committee Support	The Fundraising and Marketing committees met. CEO needs to follow up with the Chair of the Data Committee before next meeting.	IN PROGRESS
	Implementation Support	We are supporting next action steps for three committees.	IN PROGRESS
Task 3: Leadership Support	Monthly Check-ins	TCG continues to meet with CEO, Executive Committee, Board, and staff leadership as needed.	IN PROGRESS

Upcoming Activities / Next Steps

- Fundraising Committee meets on 11/2; Marketing Committee meets on 11/10.